

# Secretary's Council on Library Development

James C. Kirkpatrick Building  
Conference Room 153  
Jefferson City, MO

November 21, 2014

Members present: Kathryn Sanders, Donna Bacon, Melissa Carr, Dr. Stephanie DeClue (by conference call), Renee DePriest, James Diel, Jacque Gage, Karla Geerlings, Sallie Hancox, Christie Lundy, Michelle Schmitt (conference call), and Katrina Stierholz

Absent: Sharla Buthod, Sen. S.Kiki Curls, Trevor Dawes, Rep. Shelley Kenney, Sen. Brian Munzlinger, and Rep. Tommie Pierson

Guests: John Scott, Natasha Angell and Jean Sullivan from MOREnet (attended by conference call)

Staff present: Barbara Reading, Megan Lusk, Debbie Musselman, Abbey Rimel, Deborah Stroup, Shay Younger, and Carol Nolte

The quarterly meeting of Secretary's Council was held on Friday, November 21, 2014. Sanders served as meeting chair. The meeting was called to order at 10:13 AM.

Secretary's Council (Council) members and guests introduced themselves. There were no announcements.

## **Votes on Meeting Minutes**

Sanders asked for a vote and review of the Aug. 1, 2014 meeting minutes. Corrections were noted. Hancox moved to approve the minutes as corrected. Diel seconded.

## **Budget Withholds for FY15**

Sanders asked for updates and comments on the budget withholds. Reading reviewed the appropriations of State Aid funds that were released on Nov. 5, 2014. There was no news on the REAL program or remaining State Aid appropriation. Per Reading, thirteen libraries have released their membership from MOREnet. Angell said that MOREnet also conducted a survey to their subscribers regarding the services and resources provided by MOREnet. MOREnet is waiting on State of State address in Jan. 2015 to get final numbers for the FY16 budget.

Reading said the State Library has submitted their budget requests to the Governor's office. The amounts requested are: REAL Program-\$3,109,250; LSTA-\$4,125,000; A&E-\$3,870,000; State Aid- \$3,504,001. Scott spoke about the meeting in November of members of the groups which receive funds from the Athlete and Entertainer tax and the OA Budget Director. Scott believes the Budget Director has a better idea of where the funds are going for services regarding the State Library. Reading interjected that the Budget Director has mentioned

the Governor had planned to incrementally increase the library's funds over several years, but there was no number given for the next increase or if there would be one. Scott also mentioned that there will be new leadership on the House side of the 2016 legislative session. He doesn't believe the priorities will change much, though there is a Rules Committee structure change that may allow bills to get reviewed and heard a little quicker than in the past.

Reading went over statute changes that may be reviewed by libraries, including Amendment 10 regarding legislative override of funds withheld by the Governor. Scott said he wasn't sure how Amendment 10 will play out or be challenged. Carr asked about REAL program funds and will they be able to keep databases. Can Amendment 10 be used to get funds released? Scott said to not use Amendment 10 as a safety net. This prompted Stierholz to ask what the impact on libraries has been. Reading answered that many libraries have had to reduce hours, collections budgets, and MOREnet subscriptions depending on each library's needs.

### **Missouri HUB of DPLA**

Katrina Steirholz presented a PowerPoint about the launch of the Missouri HUB of DPLA.

### **Wolfner Library Update**

Rimel and Stroup gave an update on Wolfner Library and the volunteers recording booth. Rimel spoke of the Adult Winter Reading Program that is coming up, the work with Youth Collections that Lisa Peters and Carol Nolte have done, and DVD additions to the Wolfner collection. Stroup told the Council about the new software called Hindenburg that was installed in July 2014 for the Wolfner volunteers recording booth. Stroup also mentioned that the Missouri recorded books are being uploaded into the National Database and will be available to the whole country soon.

Reading announced that the new Wolfner director will start in January 2015.

### **CE directions and priorities**

Musselman presented the CE directions and priorities for the Library Development division. Questions from Hancox, Carr, and Bacon were regarding Institutes participation and percentage of library staff participation. Musselman answered their questions and said she would check percentage figures. The group discussed different training opportunities, such as webinars and in person participation. DePriest and Bacon both suggested that they thought webinars and on demand training seemed to be the better options for libraries. Reading asked opinion of the Council to see if Institute should end. The Council suggested alternating years, doing training at different locations around the state, and eLearning. The council advised to put Institute to rest at least for the upcoming year of 2015.

### **Lunch break from 12:15-12:45**

**Sanders departed; Hancox served as chair for the remainder of the meeting.**

### **IMLS visit and LSTA policy updates**

Musselman started the afternoon session with a correction for the CE percentages from earlier in the day. She then went over the IMLS visit with Timothy Owens in August. Musselman and Owens did some field visits to different libraries around the state. Owens also spent a lot of time in the SOS building talking with the staff and Executive office. Musselman

also reviewed some of the policies and procedures that Owens suggested the State Library implement and change. Musselman also went over the Maintenance of Effort (MOE) figures and concerns of insufficient funds in the upcoming three years due to library state appropriation funds being withheld in FY15.

Reading then discussed the need for a conflict of interest policy for the Council, as suggested by Owens during his visit. The Council discussed and didn't think that there would be a conflict of interest. It was decided that if something ever was a potential contradiction then the member of the Council with the conflict could choose not to vote. Reading said she will work with the legal department to get wording finalized and then send the policy to the Council for a vote.

### **Rising to the Challenge-- Re-Envisioning Public Libraries**

Reading attended the COSLA meeting in October. The Aspen Institute has put together a presentation regarding developing a program and platform in relation to reframing public library services. Reading asked the Council their thoughts on what The Aspen Institute had put together. Hancox mentioned that she thought libraries would benefit from partnering with the Workforce Development board, and discussed the "Ready to Hire" program and Job Point as examples. She thought this would be a component of the "action" step The Aspen Institute has suggested.

### **New Council Members**

Next, Reading spoke to the Council about her efforts in recruiting new Council members to replace those whose terms are expiring soon. Two of the expiring legislative positions have been filled by new appointees that will start their term in Jan. 2015. She also asked if the Council would like to select a new chair. The Council discussed and chose to have Sanders continue as chair for another year.

### **State Librarian's Report**

Reading moved onto the next item on the agenda, the State Librarians Report. She mentioned briefly the selection of the new director for Wolfner Library. Reading also spoke about the most recent sessions of summer reading workshops in Oct. and Nov. 2014. She reviewed the number of grant applications received and funds requested for Racing to Read and Summer Library Program grants.

Reading said the library had also been working with Missouri Evergreen to develop a sustainability plan for replacement of LSTA funds currently provided to them. This is especially needed given the withholds for state appropriations, which could also impact LSTA funds available to Missouri.

### **Upcoming Meeting**

Reading then went on to ask the Council for input on meeting dates in 2016. The subject was discussed and the dates chosen are: April 10, July 31, and Nov. 20.

### **Adjournment**

Hancox called for an adjournment. Diel made the motion and Carr seconded. Meeting adjourned at 1:55 PM.